

Authorised Officers Course

Overview

The four-day Authorised Officers Course has been designed to equip Authorised Officers within local government with the necessary competencies to fulfil their responsibilities as outlined in the Protection of the Environment Operations Act (POEO) 1997

The POEO Act as amended by the POEO Amendment Act 2005 is the primary piece of legislation for the control of environmental pollution in NSW.

The POEO Act provides a key role for local councils in regulating non-scheduled industry. Authorised officers within local government are responsible for the management of all environmental media: air, noise, water and waste for which they are the appropriate regulatory authority (ARA).

The course has been mapped against competencies in the Local Government Training Package, including:

PSPREG 301A Undertake routine inspections and monitoring

LGALAND 405A Implement strategies to minimise environmental pollution

LGACOM 406A Investigate alleged breaches of legislation & prepare documentation.

To be assessed as competent for these competency standards participants will need to successfully complete a range of assessment tasks and activities. Participants seeking to obtain Certificate IV in Local Government (Regulatory Services) will need to provide

additional workplace evidence for recognition of prior learning.

Expected Outcomes

By the end of this course you will be able to:

- ⇒ Implement strategies to prevent, minimise and manage environmental pollution and waste
- ⇒ Identify and interpret legislation that is relevant to the areas of responsibility and powers of Authorised Officer
- ⇒ Organise and supervise the use and administration of regulatory tools
- ⇒ Compare the powers of authorised officers from all regulatory authorities
- ⇒ Inspect and assess a site activity for potential non-compliance
- ⇒ Manage an environmental incident
- ⇒ Explain the protocols and procedures involved in the collection, organization and presentation of samples and evidence
- ⇒ Prepare reports in accordance with relevant policies and procedures
- ⇒ Prepare evidence for presentation in court related environmental non-compliance

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Course Modules

The following modules will be covered in the course:

Day 1

Module 1

Environmental Pollution

Module 2

Legislation & Council Policies

Day 2

Module 3

Appropriate Regulatory Authority and Authorised Officers

Module 4

Regulatory Tools

Day 3

Module 5:

Inspecting and Assessing a Site Activity

Module 6

Managing Environmental Incidents

Day 4

Module 7

Collection, Organisation and Presentation of Samples/Evidence

Module 8

Preparing Reports & Court Procedures

For more information on dates and locations for the Authorised Officers Course contact us on 02 4946 7811 or email sonja@sdenviro.com.au