



# COURSE REGISTRATION FORM



<b>Course Name:</b>	Date/s:
<b>Course Venue:</b>	

### Organisation and Contact Details

Organisation Name:	
Address:	Post Code:
Phone:	Fax:
Contact Name (for invoicing and confirmation):	Position:
Agreed price for this course: \$1,400 +GST	Purchase Order No:

### Participant Details

Name:	Position:	Email:
Name:	Position:	Email:
Name:	Position:	Email:
Name:	Position:	Email:

### Other Course Information

#### Transfers/Cancellations

The full course fee will apply for cancellations or transfers from this course on the above date(s) when cancellation is received less than 7 working days prior to commencement of training. An alternate candidate is welcome as a replacement up until the start of training. Please be aware that a fee of \$100 applies when the cancellation is received between 14 and 7 days prior to the course starting date.

**SD Environmental Management** will endeavour to run all training as scheduled. However, we reserve the right to change or cancel training at any stage and will aim to provide reasonable notice and alternative arrangements should such action be deemed necessary.

#### Course Inclusions

All training courses include manuals, certificates and refreshments. Full day courses include morning and afternoon tea and lunch.

#### **Payment – Payment before commencement of the course is compulsory.**

Purchase Order No: (Please attach PO) \_\_\_\_\_

Cheque enclosed Cheque No: \_\_\_\_\_ Cheque Amount: \_\_\_\_\_

**Payable to** SD Environmental Management Pty Ltd **Post to:** PO Box 3149 VALENTINE NSW 2280

Bank Details for EFT Payments **A/C Name:** SD Environmental Management **BSB:** 062-834 **Account Number:** 1009 8349

Completed form to be faxed to  
SD Environmental Management on  
02 4946 7822 or posted to  
PO Box 3149 VALENTINE NSW 2280

Department of  
**Environment, Climate Change and Water** NSW



[www.sdenviro.com.au](http://www.sdenviro.com.au)